



17th Annual Sydney Multicultural Qurban Festival
 Sunday, 13 November 2011
 Fairfield Showground, Smithfield Road, Prairiewood NSW 2176
www.fezafoundation.org/festival.html

STALL APPLICATION FORM

21 October 2011 Closing date for standard stall bookings
 04 November 2011 Closing date stall bookings with late fee
 07-11 November 2011 Notification of stall allocations to stall operators

Name of Organisation/Business: _____ Private business

Contact Name : _____ Community org

Business Activity : _____

Address: _____

_____ Post Code: _____

Phone: _____ Mobile : _____ Fax: _____

Email: _____ Web: _____

STALL TYPE	I STANDARD BOOKING FEE until 21 Oct 11	II LATE BOOKING FEE from 22 Oct to 04 Nov 11	III COMPULSORY Public Liability Insurance Cover*	IV OPTIONAL Cool Room Hire**	TOTAL FEE DUE Calculate and write the total of I+III+IV or II+III+IV
Non- Food : Community Org	\$140	\$165	\$20	N.A.	
Non- Food : Private	\$170	\$195	\$20	N.A.	
Food : Community Org	\$220	\$245	\$20	\$20	
Food : Private	\$260	\$285	\$20	\$20	
Food Van : Private	\$290	\$315	\$20	\$20	

* Stall holders who do not have public liability insurance cover are required to pay an extra unrefundable \$20 with their booking fee. To be exempt from this fee, please provide us a copy of your public liability insurance cover along with your application form.

** If you are a food stall holder/operate a food van, add an extra \$20 to your booking fee should you need to use the communal cool room facilities.

Description of items to be sold in the required stall: _____

Do you require access to Power outlets : **Yes / No** One Two
 For all electricity supply enquiries please contact Rob Hens Fairfield Showground Management on 02-97252333

I/We have read the "Conditions of Stall Hire" section of this document and hereby agree to comply with the conditions. I/We understand that failure to do so could lead to the removal of the stall from the grounds at the discretion of Feza Foundation Festival Committee.

I understand and acknowledge the above listed stall hire conditions.

Name Signature Date

Payment : You can pay the fee that you calculated in the "Total Fee Due" section of this form via
 1- Direct Deposit: Westpac BSB: 032075 / Account No: 294441 / Acc Name: Feza Foundation / Ref: Name Surname.
 2- Cheque: Post your cheque to our address with "Feza Foundation" stated as payee on your cheque.
 3- In person: Mon-Fri during business hours at Level 1, 27 Queen Street, Auburn NSW 2144 or at 163 Kurrajong Road, Prestons NSW 2170.

To finalise your application, please post/fax/email signed & completed version of (1) this page and (2) stall selection form along with (3) a copy of your deposit payment receipt and (4) a copy of your public liability insurance to

FEZA FOUNDATION
 Level 1, 27 Queen Street, Auburn NSW 2144
 Ph: 02 - 9649 3494 Fax: 02 - 9643 5680 e-mail: info@fezafoundation.org

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Conditions of Stall Hire

1. All stall bookings must be done on the official Stall Booking Form. A separate application form must be filled for each stall.
2. Full and correct cheque payment must be attached to the completed Stall Booking form by the applicant within specified time frames.
3. After receiving an applicant's payment; Feza Foundation will send payment receipts to provided address and the final stall allocation notifications to each stall holder within the last week prior to the event.
4. Stalls will be allocated on a first come first serve basis. The decision of the Feza Foundation Stall Committee will be final and binding on all stall hiring and allocation matters.
5. The Feza Foundation Stall Committee reserves the right to reject any application for the hire of stalls. Rejected applications will be refunded after the event within a maximum of two weeks.
6. Stall bookings may be cancelled by 12 November 2010 by the applicant by 5pm AEST. Please note that a \$20 administration fee will be deducted from the booking fee in cancellations and no refunds shall be given for cancellations after this date.
7. Stallholders shall bring their own utensils, power leads, appliances. Power will be available for low voltage appliances and must be pre-arranged. Only gas stoves may be used and electric hotplates are not allowed. Charcoal based heaters will only be allowed after getting a permit from the committee.
8. Stall holders shall not display, sell or promote materials contrary to the Islamic value system and way of life. Any literature, banner, photograph or display undermining the unity of the Muslim Community or any material objectionable or offensive to members of the Community shall not be allowed.
9. All food items must comply with Islamic dietary guidelines of Halal food items. Note Fairfield Showground is an alcohol free zone and hence no alcoholic drinks shall be allowed in the Showground site, in the stalls and surrounding areas. Non-Halal goods such as pork products, alcoholic drinks, prohibited ingredients according to Halal guidelines as well as games of chance, addictive drugs including cigarettes are strictly forbidden.
10. Food stallholders must ensure that only Halal products are sold at their stalls. 100% Vegan and Kosher foods are also acceptable. Food stallholders must display accredited Halal Certificate of their food products in their stall and provide a copy to the Stall Committee. Selling or promoting materials against Islamic values and food stalls not complying with the Halal Food or Food Safety Regulations will result in the closure of the stall without any refund. A Halal committee will ensure compliance to Halal guidelines.
11. Food stallholders must read and comply with Fairfield Council's "Requirements for Temporary Food Stalls" available at the Council Offices.
12. Any business or activity that involves handling of food for sale must notify NSW Food Authority. All food stall holders therefore are required to fill out the "Notify a Temporary Event" section of the following link: http://www.foodnotify.nsw.gov.au/nafs_prod/
13. Food stallholders must also read and comply with "Food Safety Standards" published by Food Standards Australia New Zealand. A copy of the standards can be viewed from the following link: <http://www.foodstandards.gov.au/>
14. Feza Foundation cannot be held responsible for any restrictions or fines imposed on food stall holders by the Fairfield Council. Should the Council not allow a food stall to operate, Feza Foundation shall not refund stall booking fees fully or partially.
15. All items to be displayed / sold by stallholders should be listed in the application form and it will be at the discretion of the Management Committee to accept or reject any of the items listed on Islamic grounds.
16. The decision of the Feza Foundation Stall Committee will be final and binding in determining what items may not be sold or distributed from the stall or anywhere at the showground.
17. Non-compliance of the above will result in the immediate closure of the stall without any refund of the stall hiring fee and the refundable deposit.
18. Health Inspectors or Feza Foundation Stall Committee members will be authorised to close the stall immediately in case of non-compliance with food safety or Halal requirements without any refund of the stall hiring fee and the refundable deposit. Further fines may be imposed by Health inspectors in case of non-compliance.
19. Cleanliness must be maintained throughout the day and at the end of the festival. Food stallholders must ensure that Food items and disposables are trashed by themselves as well as their customers in the garbage bins provided.
20. The festival shall not be cancelled due to weather conditions as the market place and stage area are undercover.
21. Stall holders must setup their stalls between 7:30-10:00 am. The Festival will be open to the public between 10:00 am to 6:00 pm. Stall holders are prohibited to pack up before 6:00 pm.